

Community Area Partnership Agreement 2013/14:

Budget details for CAP running costs

Your Details:

Name:	Shona Holt
Partnership:	Warminster and Villages Community Partnership
Address:	c/o CAB Building Central Car Park Warminster BA12 9BT
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Bank Account Details:

Account name:	Lloyds TSB
Sort code:	30 99 13
Account no.	01823271
Balance of funds at beginning of year:	£3,350

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">£8,100 (incl. NI) + £100 mileage	a £8,200
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Carried forward from last year	b £-
Advertising & promotion (inc websites): <ul style="list-style-type: none">£500 adverts + £300 promotion materials	c £800
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">5x £400 support for Theme Groups (reduced from £2,000)	d £1500
Office expenses, consumables, etc.: <ul style="list-style-type: none">£1,500 rent + £300 stationery	e £1,800
Other costs: <ul style="list-style-type: none">misc. expenses (reduced from £884)	f £600
Amount of funding rolled forward from 2012/13 to be spent in 2013/14:	g £3,589
Total running costs applied for:	h £9311

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Warminster & Villages Community Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2013/14.

The first tranche payment of (£5167) 50% of the funding based on a grant of £10334 was released following Area Board approval July 2013. This will be followed by a second tranche of the remaining 50% as agreed in autumn 2013.

Signed:	1st tranche	£5167
	10% reduction	
Date:	2 nd Tranche req.	<u>£4144</u>
	Total 2013/14 =	<u>£9311</u>

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN